



**REGULATORY  
GUIDE FOR DOING  
BUSINESS IN KENYA**



Republic of Kenya

**MINISTRY OF EAST AFRICAN COMMUNITY  
AND REGIONAL DEVELOPMENT**

**BUSINESS REFORMS & TRANSFORMATION DEPARTMENT**



Supported by



**Plan your Business Stage**

**NAVIGATING THE KENYAN  
REGULATORY ENVIRONMENT**

[www.kenyabusinessregulatoryguide.com](http://www.kenyabusinessregulatoryguide.com)

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## REGULATORY GUIDE FOR DOING BUSINESS IN KENYA

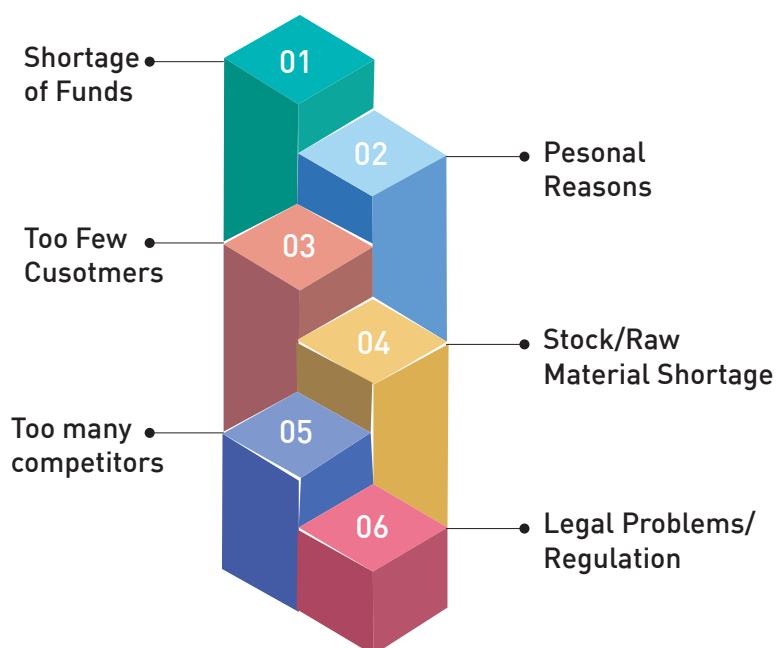
# Overview



Many of Kenya's entrepreneurs especially start-ups and Micro small medium enterprises face numerous challenges navigating the regulatory environment leading to a high informality rate of 79 percent (KNBS MSME Report 2016).

The state of informality leads to lack of sufficient data for government as well as other stakeholders make optimal policy and other interventions needed to develop SMEs as well as impedes SMEs from becoming globally competitive. Kenyan SMEs have a mortality rate of 75 percent within three years of inception (3 out of 5 SMEs dying) with top reasons for business closure being

## SME Reasons for Business Closure



Source: Kenya National Bureau of Statistics MSME Report 2016

Further SMEs face a variety of challenges that continue to impeded their growth as illustrated below

## SME Challenges



Source: Kenya National Bureau of Statistics MSME Report 2016

## Government Reforms

The Government's economic plan, implemented over the past six years, has addressed various bottlenecks facing businesses such as increasing connectivity by expanding affordable power supply, rail and road networks, ports, markets locally and internationally, affordable financing mechanism and other initiatives that complement the Ease of Doing Business agenda.

The Government is committed to improving the business environment in Kenya to make the country the preferred destination for local and international investors.

The government has in particular placed emphasis on reforms that directly improve processes and costs associated with a broad range of business-related measures such as Company Registration, construction permits, Property Transfers, Commercial litigation, the insolvency framework amongst others. This has been made possible through enacting legislation, re-engineering processes, eliminating red tape, in critical areas that facilitate efficiency in the public sector space interface with the private sector.

In collaboration with the private sector, the Government continues to identify and implement cross-cutting reforms to improve the business regulatory environment on the platform of the Ease of Doing Business Reforms Agenda. Some of the areas in scope have included:



Starting  
a business



Dealing with  
construction  
permits



Getting  
electricity



Registering  
property



Getting  
credit



Protecting  
investors



Paying  
taxes



Trading across  
borders among  
others

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To improve Kenya's business environment, the Government in 2014 established a multi-institutional Business Environment Delivery Unit, which draws membership from various ministries, departments and agencies. The Delivery Unit is mandated to champion the implementation of various business reforms in partnership with the private sector. In 2018, H.E the President strengthened this approach by establishing the Department of Business Reforms and Transformation: a dedicated and resourced Government organ to implement initiatives that make Kenya more competitive both locally and internationally

The department of business reforms and transformation (Ease of doing business) under the ministry of east Africa community and regional development supported by UK Kenya Tech hub among other partners have created an SME Business regulatory toolkit that espouses to help SMEs

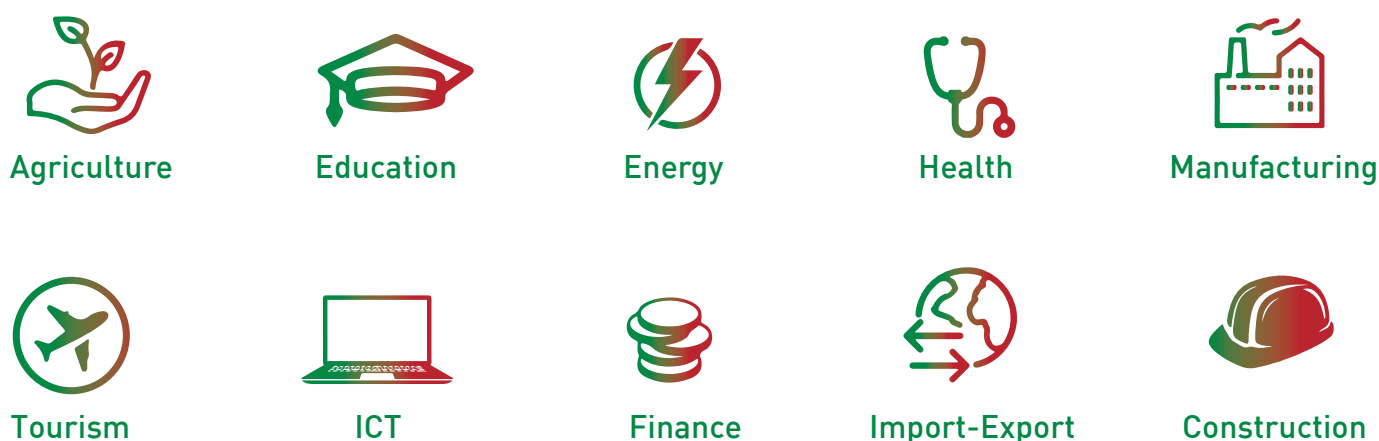
1. Engage with and understand the Kenyan regulatory environment in an easy and accessible manner
  2. Develop awareness to unblock regulatory barriers and enable SMEs in navigating regulatory complexities
  3. Assist in refining Kenya's business regulatory environment through feedback
- 

This toolkit is freely available to entrepreneur in Kenya and is structured in an easy to unders manner to enable you get the information they need in one place.

The toolkit is broken down into for key business development stages and enumerates the regulatory requirements as well as identifies key regulators within each stage.



The toolkit across the four stages provides guidance for regulations and support agencies that are cross cutting to all business as well as to the following identified sectors:



# Plan your business

The planning stage toolkit section considers key thematic areas and related support agencies that entrepreneurs who are at idea stage of their business can consider for support and information.

Entrepreneurs at idea stage grapple with the following key challenges:

- A. Training support
- B. Market Information
- C. Finance
- D. Intellectual Property
- E. Research and Development

The following section details government agencies and the support offered to SMEs based on the identified thematic areas.

## A-Training and Capacity Building



..... Agency



Numerical  
Machining  
Complex



..... Sector

Agricultural, Industrial & Automotive



..... Support Offered

Numerical Machining Complex offers mechanical and engineering services to the agricultural, industrial and automotive sectors in the East Africa market. Services offered are:

1. Machining and general engineering
2. Computer-Aided Design
3. Computer-Aided manufacture (CAM) – milling, turning, gear cutting and hobbing
4. Numerical control operations
5. Foundry casting (both ferrous & non-ferrous)
6. Fabrication
7. Laboratory testing – spectrometry, hardness testing and ultrasonic crack detection
8. Plasma cutting
9. Sheet metal folding services
10. Cylindrical & surface grinding



..... Agency



Kenya Leather  
Development Council



..... Sector

Leather Value chain



..... Support Offered

### **1-Capacity Building**

In collaboration with relevant institutions, KLDC conducts training for new and existing players along the leather value chain.

### **2-Training and Production Centre for Shoe Industry (TPCSI)**

TPCSI is a fully equipped institute specializing in diverse array of training modules for footwear and leather goods production situated in Thika, Kiambu County.

The Institute offers training in four (4) modules:-

- Stitching
- Cutting and Costing
- Footwear Design and Manufacturing
- Leather Goods Design and Manufacturing

In each module, the training is undertaken in four (4) levels . These are: –

- Basic Skills
- Machine Operations and Control
- Dummy Development
- Prototype and Production

### **3-Market Linkages & Resource Mobilization**

The Council facilitates the participation of leather sector players in marketing fora to connect with consumers at local, regional and international platforms. The Council also liases with development partners to mobilize resources for the development of the leather sector



..... Agency



Kenya Industrial  
Training Institute (KITI)



..... Sector

1. Mechanical Engineering
2. Building and Construction
3. Electrical and Electronics Engineering
4. Leather Technology
5. Fashion Design and Clothing Technology
6. Foods and Beverage
7. Information Communications Technology
8. Business Management and Entrepreneurship



..... Support Offered

Industrial and Entrepreneurship  
skills training for industrial workers,  
the self-employed and school leavers



..... Agency



Miro Small  
Enterprise  
Authority



..... Sector

Manufacturing



..... Support Offered

- Entails provision of demand driven capacity building programmes in Entrepreneurship and skills upgrading for MSEs. The module used by MSEA is Start and Improve your Business (SIYB) developed by ILO.
- Incubation of MSE operators/startups to improve their competence in unique skills. This is done at Kariobangi MSE Centre of Excellence.

## B-Market Information



..... Agency



**KENYA EXPORT  
PROMOTION & BRANDING  
AGENCY**



..... Sector

All economic sectors



..... Support Offered

Market intelligence for various export market



..... Agency

**InfoTradeKenya**



..... Sector

All economic sectors



..... Support Offered

Export Trade Statistics & Market Opportunities



..... Agency



**KENYA LIVESTOCK  
MARKETING COUNCIL**



..... Sector

Livestock Producers and Traders



..... Support Offered

KLMC provide reliable market information to livestock producers and traders across the country



..... Agency



National Farmer  
Information Service



..... Sector  
Agriculture



..... Support Offered

Access daily Agricultural commodities market information via this link  
Wholesale commodity prices and also download the monthly livestock  
information via this link Livestock Market information reports or directly  
access the National Livestock Market information through  
<http://www.lmiske.net/Pages/Public/Home.aspx>.

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..... Agency



..... Sector  
ICT



..... Support Offered

The Authority evaluates and monitors the performance and trends of the  
communications sector through market analysis and reporting of data  
collected from service providers as per their license conditions on a quarterly  
basis

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## C-Finance



..... Agency

**IDB Capital Limited**

*"At the centre of your progress"*



..... Product

EXIM line of credit



..... Product Features

- Loan amount ranging from 5 Million to kshs. 200 Million
- Exemption from duties and taxes for machinery and equipment purchase using this credit facility
- Competitive interest rates
- Grace period of up to 2 years
- Customized repayment period to suit business needs
- Plants and machinery must be made in India



..... Product Requirement

- A duly filled loan application form
- Feasibility study/Business plan
- 6 Months Certified Bank Statements
- Latest Management Accounts
- Past 3 years Audited Accounts
- Copies of certificate of incorporation,
- Memorandum & Articles of Association
- Copies of proforma invoices for the asset being purchased
- Collateral



..... Agency

**IDB Capital Limited**

*"At the centre of your progress"*



..... Product

Project Finance



#### ..... Product Features

- Percentage of Financing between 60 – 70% of total project cost
- Minimum loan of Ksh. 5 Million and a Maximum of ksh 200 Million
- Flexible repayment period ranging between 5 to 10 years depending with the nature of the business.
- Competitive interest rate
- Grace period of between 6 months to 24 Months



#### ..... Product Requirement

- A duly filled loan application form.
- Feasibility study/ business plan
- Memorandum and Articles of association.
- Project cost estimates
- Financing plan
- Audited accounts for 3 years for the existing business or related business.
- Bank statements for 3- 6months
- Collateral



#### ..... Agency

**IDB Capital Limited**

*“At the centre of your progress”*



#### ..... Product

Asset Finance



#### ..... Product Features

- Minimum loan of Ksh. 5 million
- Loan repayment of up to 60 monthly instalments
- Competitive interest rates
- 70– 80% of total cost of the asset to be financed



#### ..... Product Requirement

- A duly filled loan application form.
- Business plan
- 6 months original bank statements
- Latest management accounts
- Audited accounts for the past three years
- Copies of invoices for the assets to be purchased
- Memorandum and Articles of Association



..... Agency

## IDB Capital Limited

*"At the centre of your progress"*



..... Product

Working Capital



..... Product Features

- Minimum lending Ksh. 5 million
- Loan repayment of up to 36 monthly instalments
- Competitive interest rate
- 70– 80% of total costs to be financed



..... Product Requirement

- A duly filled loan application form.
  - Business plan
  - 6 months original bank statements
  - Latest management accounts
  - Audited accounts for the past three years
  - Memorandum and Articles of Association
  - Collateral
- 



..... Agency



..... Product

Equity Products :

- Joint Ventures
- Strategic Partnerships
- Quasi Equity



..... Product Features

- Minimum Investment amount: Ksh 10m
- Maximum ICDC shareholding: 35%



..... Product Requirement

- A detailed Business Plan or Feasibility Study
- Letter of offer to ICDC for an equity stake in the company/business
- Executed Board Resolution for the offer
- Certificate of Incorporation, Memorandum and Articles of Association



..... Agency



..... Product

Debt Product-Corporate Loan



..... Product Features

- Minimum amount: Ksh 5m
- Competitive interest rates
- Tenure: Up to 7 years



..... Product Requirement

- A detailed Business Plan or Feasibility Study (in case of start ups)
  - A loan application letter on the company's letterhead
  - A sealed board resolution to borrow (where applicable)
  - Certificate of Incorporation, Memorandum and Articles of Association
  - Copies of Collateral offered for the facility under request.
- 



..... Agency



..... Product

Debt Product-Asset Finance



..... Product Features

This product targets corporate clients who seek to acquire, modernize and/or increase fleet of motor vehicles (non-PSV), machinery & equipment.

Features:

- Loan amount Up to Kshs 30m
- Competitive interest rates
- Tenure: Motor vehicle up to 5 years, Machinery, Plant & Equipment up to 8 years



..... Product Requirement

- A detailed Business Plan or Feasibility Study (in case of start ups)
  - A loan application letter on the company's letterhead
  - A sealed board resolution to borrow (where applicable)
  - Certificate of Incorporation, Memorandum and Articles of Association
  - Copies of Collateral offered for the facility under request.
-



..... Agency



..... Product

Debt Product-Lines of credit



..... Product Features

This is an approved loan limit amount available for draw down over a period of up to one year. It is designed to address unforeseen liquidity constraints.

Features:

- Loan amount: Up to Ksh 300m
- Competitive interest rates
- Tenure: reviewed annually



..... Product Requirement

- A detailed Business Plan or Feasibility Study (in case of start ups)
  - A loan application letter on the company's letterhead
  - A sealed board resolution to borrow (where applicable)
  - Certificate of Incorporation, Memorandum and Articles of Association
  - Copies of Collateral offered for the facility under request.
- 



..... Agency



..... Product

Debt Product-Bridging Finance



..... Product Features

This is a facility offered as a short term stop gap measure for a maximum period of three years as an entrepreneur seeks for longer term financing.

Features:

- Loan amount: Up to Ksh 300m
- Competitive interest rates
- Tenure: Up to 3 years



#### ..... Product Requirement

- A detailed Business Plan or Feasibility Study (in case of start ups)
- A loan application letter on the company's letterhead
- A sealed board resolution to borrow (where applicable)
- Certificate of Incorporation, Memorandum and Articles of Association
- Copies of Collateral offered for the facility under request.



#### ..... Agency



#### ..... Product

Debt Product-Contract finance



#### ..... Product Features

This is designed to allow businesses to access short term loans for working capital to supply goods on contract or undertake tendered projects.  
Features:

- Loan amount: Up to Ksh 200m
- Competitive interest rates
- Tenure: Up to 3 years



#### ..... Product Requirement

- A detailed Business Plan or Feasibility Study (in case of start ups)
- A loan application letter on the company's letterhead
- A sealed board resolution to borrow (where applicable)
- Certificate of Incorporation, Memorandum and Articles of Association
- Copies of Collateral offered for the facility under request.



#### ..... Agency



#### ..... Product

Guarantee Product-Tender and Bid Bonds



#### ..... Product Features

This facility is provided to clients to enable them bid for supply of goods and services.



..... Agency



..... Product  
Guarantees



..... Product Features

Minimum amount: Open  
Appraisal Fee: 2% of contract value p.a  
Tenure: Depending on the contract time period



..... Agency



..... Product  
Agri -biz loan



..... Product Features

The loan is available to youth who wish to start or expand agricultural related businesses including purchase of equipment and working capital. The loan is available to individuals, registered groups, partnerships and companies owned and run by the youth. Youth can access up to Kshs. 2 million. The loan has no interest but a management fee of 5% of the loan amount will be deducted from the loan at disbursement.



..... Product Requirement

- Applicants must source for inputs or equipment from accredited vendors and provide invoices/quotations for the same
- Must have a valid supply contract where applicable and copies of the same provided
- Must have relevant licenses, and provide copies
- Must have a proposal for starting an agricultural undertaking endorsed by a mentor in the same agribusiness who will also guarantee the applicant
- Must provide relevant business records including sales agreement
- Must provide certified 6 months bank statements
- Undertaking by contracting/procuring entity to pay the proceeds to Youth Enterprise Development Fund
- Must provide proof of ownership of land where farming will be undertaken or lease agreements for leased land, or consent of use of land from owner.
- Must have 2 guarantors, one of whom must be operating in the industry. In the absence of this, the applicant must provide a conventional security.
- Start-up applicants must be organized in groups, or must have alternative income, or must provide conventional securities.



..... Agency



..... Product

Vuka loan



..... Product Features

Vuka Start Up

- Advanced to youth with alternative verifiable income and business plan.
- Youth can access up to Kshs. 500,000.
- The loan is fully secured by conventional security.

#### Vuka Expansion Loan

- From Kshs. 100,000 to Kshs. 5,000,000.
- Attracts an interest of 6% and a one-off management fee of 1% netted off from the loan at disbursement.
- Grace period of one month.
- Loan of Kshs. 100,000 will be secured using chattels, stock and business assets. Loan above Kshs. 100,000 will be secured by conventional security.

#### Vuka Asset Financing

- The Fund will finance 70% of the value of the assets/equipment being purchased.
- Additional security will be provided in addition to the asset financed.
- Loans of Kshs. 100,000 will be secured using chattels, stock, business assets and/or guarantees. Loans above Kshs. 100,000 will require conventional security.
- In the case of motor vehicles, the Fund will finance up to 90% of the value of motor vehicles (including PSVs, tuktuks & motorcycles) being purchased and must be new. Used motor vehicles shall not exceed 8 years of age. The financed motor vehicle will be fitted with a tracking device and comprehensively insured.



..... Product Requirement

- In case of partnerships, 70% of the partners should be between 18-34 years.
- Borrower will bear all costs such as insurance, security perfection, valuation, registration of charge/chattel and legal fees.



..... Agency



..... Product

Constituency based loans



..... Product Features

### 1. RAUSHA

Rausha is a group loan for startup businesses or other income generating activities. Loan amount is Kshs. 100,000. Rausha loan has a three-month grace period. Repayment will be made in twelve (12) equal monthly instalments.

### 2. INUA

Inua is a business expansion loan for groups. It is advanced to groups with running businesses. Groups which have fully repaid Rausha or loans from other institutions can apply for Inua. Loan amount starts from Kshs. 200,000 and groups can progressively graduate up to Kshs. 1,000,000.



..... Product Requirement

<http://www.youthfund.go.ke/constituency-based-loan/>



..... Agency



..... Product

LPO FINANCING



..... Product Features

- The loan is available to individuals, registered groups, partnerships and companies owned and run by the youth.
- Youth can access up to Kshs. 5 million.
- The Fund will finance 70% of the LPO amount.
- The loan attracts an interest of 1.5% after 90 days.
- A commission of 6.5% of the amount borrowed will be charged. The loan will be secured using Letter of undertaking, Bank guarantees, and conventional security.



#### ..... Product Requirement

- Be registered with the relevant government body.
  - A valid LPO from a qualifying agency
  - Undertaking by the procuring entity to pay the tender proceeds in favour of Youth Enterprise Development Fund Board
  - Customer account details
- 



#### ..... Agency



#### ..... Product TALANTA LOAN



#### ..... Product Features

The loan is available to youth in the Creative/Performing Arts. The applicant may be an individual, registered group, partnership or companies owned and run by youth. The applicant may use the loan for working capital or to purchase talent related equipment.



#### ..... Product Requirement

- Must be registered with the relevant authorized body (e.g for music, Music Copyright Society of Kenya).
  - Must have a valid contract where applicable
  - For music, must have evidence of recorded audio or video or evidence of work in progress.
  - Must have a budget accompanied by invoices or quotations where applicable.
  - Undertaking by contracting entity to pay the proceeds to Youth Enterprise Development Fund
  - Must have 2 guarantors who must provide bank statements, one of whom must be operating in the industry. In the absence of this, the applicant must provide a conventional security.
-



..... Agency



..... Product

VIJANA BAHARIA LOAN



..... Product Features

The Vijana Baharia Loan has been developed to facilitate young people to take up job opportunities in the shipping and maritime sector. The loan is available to youth (18-34 years) who have obtained employment as seafarers in cruise ships. The loan is meant to facilitate them to meet various Pre-Embarkation and Embarkation costs including those related to certification and training. Applicants can access up to Kshs. 200,000. The loan attracts no interest except a management fee of 5% which is deducted at the point of disbursement.



..... Product Requirement

<http://www.youthfund.go.ke/vijana-baharia-loan/>

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..... Agency



..... Product

Credit Facilities



..... Product Features

KIE provides affordable medium to long-term finance to MSMEs for the purchase of machinery, equipment and working capital, either for start-ups, expansion, modernization or rehabilitation focusing on priority sectors identified in Vision 2030.



..... Product Requirement

<https://www.kie.co.ke/index.php/products-and-services/financial-support-services>

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..... Agency



..... Product

Special Credit Facilities for Marginalized Areas



..... Product Requirement

<https://www.kie.co.ke/index.php/products-and-services/financial-support-services>

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..... Agency



..... Product

Topup Loan Facilities



..... Product Features

This is a product targeting the existing KIE clients (loanees, mortgages and tenants) who have/had good credit record and have potential for growth and wish to acquire additional capital or financial assistance



..... Product Requirement

<https://www.kie.co.ke/index.php/products-and-services/financial-support-services>

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..... Agency



..... Product

Bid Bond Facility



..... Product Features

**Bid Bond Facility**

A bid bond is issued as part of a bidding process by the surety to the project owner, to guarantee that the winning bidder will undertake the contract under the terms at which they bid. KIE charges for this service at a negotiable rate.



..... Product Requirement

<https://www.kie.co.ke/index.php/products-and-services/financial-support-services>

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..... Agency



..... Product

Performance Bond Facility



..... Product Features

**Performance Bond Facility**

For this product, KIE has set aside funds in a commercial bank to facilitate performance bid bond facility to its 'A' Rated Clients



..... Product Requirement

<https://www.kie.co.ke/index.php/products-and-services/financial-support-services>





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## D-Intellectual Property

Kenya Industrial Property Institute (KIPI) is a parastatal under the Ministry of Industrialization, Trade and Enterprise Development. KIPIs main function are :

1. Industrial property rights administration
2. Provision of technological information to the public
3. Promoting inventiveness in Kenya
4. Provision of training on industrial property

The following table provides detailed information on the various forms of intellectual property and procedure for application

 Intellectual Property	 IP Detail	 Fees	 Forms & Requirements
<b>Trade Mark</b>	<p>A Trade Mark is a sign which serves to distinguish the goods of an industrial or a commercial enterprise or a group of such enterprises. Find out more (<a href="https://www.kipi.go.ke/index.php/trademarks">https://www.kipi.go.ke/index.php/trademarks</a>)</p>	<p><a href="http://www.kipi.go.ke/images/forms/trademark_forms/trade%20mark%20fees%20local%20and%20foreign.pdf">http://www.kipi.go.ke/images/forms/trademark_forms/trade%20mark%20fees%20local%20and%20foreign.pdf</a></p>	<p><a href="https://www.kipi.go.ke/index.php/trademark-forms">https://www.kipi.go.ke/index.php/trademark-forms</a></p>

 Intellectual Property	 IP Detail	 Fees	 Forms & Requirements
<b>Patent</b>	<p>Invention means a solution to a specific problem in the field of technology. It is; a new and useful art (whether producing a physical effect or not), process, machine, manufacture or composition of matter which is not obvious, or any new and useful improvement thereof which is not obvious, capable of being used or applied in trade or industry and includes an alleged invention. An invention may be, or may relate to, a product, or a process. Find out more (<a href="https://www.kipi.go.ke/index.php/patents">https://www.kipi.go.ke/index.php/patents</a>)</p>	<p><a href="http://www.kipi.go.ke/images/forms/patent_forms/fees.pdf">http://www.kipi.go.ke/images/forms/patent_forms/fees.pdf</a></p>	<p><a href="https://www.kipi.go.ke/index.php/patent-forms">https://www.kipi.go.ke/index.php/patent-forms</a></p> <p>Examination Guidelines-<a href="http://www.kipi.go.ke/images/docs/guidelines%20to%20patenting.pdf">http://www.kipi.go.ke/images/docs/guidelines%20to%20patenting.pdf</a></p>



## Intellectual Property

### Industrial Design



### IP Detail

According to industrial property Act 2001, an industrial design is defined as "any composition of lines or colours or any three dimensional form whether or not associated with lines or colours, provided that such composition or form gives a special appearance to a product of industry or handicraft and can serve as pattern for a product of industry or handicraft". Find out more (<https://www.kipi.go.ke/index.php/industrial-design> )



### Fees

[http://www.kipi.go.ke/images/forms/patent\\_forms/fees.pdf](http://www.kipi.go.ke/images/forms/patent_forms/fees.pdf)



### Forms & Requirements

<https://www.kipi.go.ke/index.php/patent-forms>

Examination Guidelines-<http://www.kipi.go.ke/images/docs/guidelines%20to%20patenting.pdf>



## Intellectual Property

### Utility Model



### IP Detail

Utility model means any form, configuration or disposition of element of some appliance, utensil, tool, electrical and electronic circuitry, instrument, handicraft mechanism or other object or any part of the same allowing a better or different functioning, use, or manufacture of the subject matter or that gives some utility, advantage, environmental benefit, saving or technical effect not available in Kenya before and includes micro-organisms or other self-replicable material, products of genetic resources, herbal as well as nutritional formulations which give new effects. Find out more (<https://www.kipi.go.ke/index.php/utility-models> )



### Fees

[http://www.kipi.go.ke/images/forms/patent\\_forms/fees.pdf](http://www.kipi.go.ke/images/forms/patent_forms/fees.pdf)



### Forms & Requirements

<https://www.kipi.go.ke/index.php/patent-forms>

Examination Guidelines-<http://www.kipi.go.ke/images/docs/guidelines%20to%20patenting.pdf>



## Intellectual Property

### Traditional Knowledge



### IP Detail

The Traditional Knowledge (TK )and Genetic resources (GR)unit, abbreviated as "TK & GR - UNIT" was established at the Kenya Industrial Property Institute (KIPI), in March 2009, to specifically address issues of intellectual property rights relating to traditional knowledge associated with genetic resources for indigenous and local communities practicing traditional lifestyles, their traditional cultural expressions, access and benefit sharing issues, Bonn and Akwe-Kon guidelines, disclosure requirements and other related matters within the national and international framework. Find out more (<https://www.kipi.go.ke/index.php/traditional-knowledge> )

## E-Research and Development

Kenya Industrial Research and Development Institute (KIRDI) is a national research institution established in 1979 under the Science and Technology Act Cap. 250 of the Laws of Kenya (now repealed and replaced by the Science, Technology & Innovation Act, 2013) and mandated to undertake multidisciplinary research and development in industrial and allied technologies including; Mechanical Engineering, Energy and Power Resources, Leather Technologies, Textile Technology, Industrial Chemistry Environment, Chemical Engineering, Electrical Engineering, Food Technology, Ceramics and Clay Technologies, Information Communication & Technology (ICT) and Mining.

KIRDI offers the following SME support;

1. Common Manufacturing facilities
2. Business Incubation services
3. Product Development
4. Training and Capacity Building

More details about KIRDI's support to SMEs below:



..... Agency



..... Area of support

Common manufacturing facilities



..... Details

CMF concept is where KIRDI provides facilities for MSME's to process their products. Common manufacturing facilities are offered in the following areas;

- Food Technology
- Chemical Engineering
- Leather Processing Technology
- Engineering Development and Service Centre
- Textile Technology
- Ceramics & Building Materials



..... Agency



..... Area of support

Business incubation services



..... Details

KIRDI runs an incubation programme in which startups are housed within the organization for a maximum period of 6 months. We also run a virtual incubation service where Research Scientists support entrepreneurs and industrialists from their establishments.

The Incubatees both virtual and inhouse are given technical support, in the specific areas of interest.

Incubation services are offered on first come first served basis; In house incubation is strictly pegged on availability of space.

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..... Agency



..... Area of support

Product development



..... Details

KIRDI's Research Scientists assist MSME's in product development. The Entrepreneurs/ Industrialists are aided in improving their products to a competitive quality range that is acceptable in the local, regional and international markets.

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..... Agency



..... Area of support

Training and capacity building programmes



..... Details

KIRDI offers practical and industry related training courses that are custom made and focused on the needs of MSMEs. The trainings are conducted in all our technical divisions including; Food processing pilot plant, Mushroom pilot plant, Natural Products, Leather Development Centre, Energy Division, Ceramics Pilot Plant and Engineering Development Service Centre.

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## Training and Capacity Building



..... Institution



Numerical  
Machining  
Complex



..... About

Numerical Machining Complex offers mechanical and engineering services to the agricultural, industrial and automotive sectors in the East Africa market.

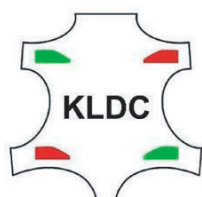


..... Where to find them

<https://nmc.go.ke/>



..... Institution



Kenya Leather  
Development Council



..... About

Kenya Leather Development Council (KLDC) is a State Corporation established by the Government of Kenya under the Kenya Leather Development Council Order, 2011 (Legal Notice No. 114 of 9th September, 2011), under the State Corporations Act (Cap.446), Laws of Kenya.

Services include: Capacity building, market linkages & Training and Production Centre for Shoe Industry among others



..... Where to find them

<https://leathercouncil.go.ke/services/service-inner/>



#### ..... Institution



Kenya Industrial  
Training Institute (KITI)



#### ..... About

Kenya Industrial Training Institute (KITI) is the only Government Department under the Ministry of Industrialization and Enterprise Development offering training.

KITI offers industrial and Entrepreneurship skills training for industrial workers, the self-employed and school leavers



#### ..... Where to find them

<http://kiti.ac.ke/node/1>

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#### ..... Institution



The Micro and Small  
Enterprise Authority (MSEA)



#### ..... About

The Micro and Small Enterprise Authority (MSEA) is a state corporation established under the Micro and Small Enterprise Act No. 55 of 2012. The Micro and Small Enterprises (MSEs) occupy a very strategic position in the development of this country. They cut across all sectors of the Kenyan economy and have been identified as major contributors to employment creation and income generation.



#### ..... Where to find them

<https://www.msea.go.ke/>

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#### ..... Institution



#### ..... About

KIE Limited was established to facilitate development and incubation of micro, small and medium enterprises (MSMEs) countrywide by establishing industrial parks, providing credit and business development services (BDS) in a sustainable manner



#### ..... Where to find them

<https://www.kie.co.ke/index.php/products-and-services/business-advisory-services>

# Plan Your Business Stage support agencies

## Market Information



..... Institution



**KENYA EXPORT  
PROMOTION & BRANDING  
AGENCY**



..... About

The Agency collects, collates, stores, analyses and disseminates trade information to support enterprise competitiveness. In addition to the market research findings, the Agency obtains export market information from credible sources such as the International Trade Centre (ITC), World Trade Organization (WTO), trade promotion organizations including the Japan External Trade Organization (JETRO), Centre for the Promotion of Imports from Developing Countries (CBI) etc



..... Where to find them

<https://brand.ke/index.php/kenyan-exporters/market-intelligence>



..... Institution

**InfoTrade Kenya**



..... About

Export Trade Statistics & Market Opportunities



..... Where to find them

<https://infotradekenya.go.ke/menu/824>



..... Institution



**COMMUNICATIONS  
AUTHORITY OF KENYA**



#### ..... About

The Communications Authority of Kenya (CA) is the regulatory authority for the communications sector in Kenya. The Authority evaluates and monitors the performance and trends of the communications sector through market analysis and reporting of data collected from service providers as per their license conditions on a quarterly basis



#### ..... Where to find them

<https://ca.go.ke/consumers/industry-research-statistics/statistics/>

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#### ..... Institution



**KENYA LIVESTOCK  
MARKETING COUNCIL**



#### ..... About

KLMC provide reliable market information to livestock producers and traders across the country. In collaboration with other stakeholders KLMC has been in front line in development of a reliable market information system. The organization supports 42 markets being monitored under the National Market Information Systems being managed by Ministry of Livestock Development, KLMC, and other stakeholders



#### ..... Where to find them

<http://livestockcouncil.or.ke/market-information-development/>

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#### ..... Institution



#### ..... About

You can access daily Agricultural commodities market information via this link Wholesale commodity prices and also download the monthly livestock information via this link Livestock Market information reports or directly access the National Livestock Market information through <http://www.lmiske.net/Pages/Public/Home.aspx>.



#### ..... Where to find them

<http://www.nafis.go.ke/>

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..... **Institution**

**Ministry of labor and Social Protection-State Department of labor**



..... **About**

The departments core functions are; Maintenance and dissemination /provision of up to-date labour market information,Development and dissemination of guidelines for skills development among others



..... **Where to find them**

<https://labour.go.ke/downloads/>

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## Financing



..... Institution

**IDB Capital Limited**

*"At the centre of your progress"*



..... About

IDB Capital Limited is a Development Finance Institution established by the Government of Kenya on 12th January 1973.

IDB is mandated to further economic development of Kenya through assisting in the promotion, establishment, expansion and modernization of medium and large scale industrial enterprises, through offering competitive financial services



..... Where to find them

<http://www.idbkenya.com/>



..... Institution



..... About

ICDC has over 60 years of experience and stability in promoting projects that create wealth and jobs for Kenyans in diverse sectors of the economy.

We are especially excited by projects in the Manufacturing, Agro-processing, Energy, ICT, Infrastructure, Financial services and Education sectors.

We are keen to provide you with creative and flexible financial solutions tailored to meet your unique investment needs. ICDC offer Equity, Debt and Guarantee Products



..... Where to find them

<http://www.icdc.co.ke/index.php/about-us/who-we-are/about-icdc>



#### ..... Institution



#### ..... About

The Youth Enterprise Development Fund is a state corporation under the Ministry of ICT, Innovation and Youth Affairs. It was gazetted on 8th December 2006 and then transformed into a State Corporation on 11th May 2007. The Fund is one of the flagship projects of Vision 2030, under the social pillar. Its strategic focus is on enterprise development as a key strategy that will increase economic opportunities for, and participation by Kenyan Youth in nation building. The Fund seeks to create employment opportunities for young people through entrepreneurship and encouraging them to be job creators and not job seekers. It does this by providing easy and affordable financial and business development support services to youth who are keen on starting or expanding businesses.



#### ..... Where to find them

<http://www.youthfund.go.ke/>

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#### ..... Institution



#### ..... About

Kenya Industrial Estates (KIE) Limited was established in 1967 as a subsidiary of Industrial and Commercial Development Corporation (ICDC) with a major role of promoting indigenous entrepreneurship by financing and developing small scale and micro enterprises



#### ..... Where to find them

<https://www.kie.co.ke/index.php/products-and-services/financial-support-services>

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# Intellectual Property



..... Institution



..... About

KIPI is a parastatal under the Ministry of Industrialization, Trade and Enterprise Development. KIPIs main function are :

- 1-Industrial property rights administration
- 2-Provision of technological information to the public
- 3-Promoting inventiveness in Kenya
- 4-Provision of training on industrial property



..... Where to find them

<http://www.kipi.go.ke/>

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# Research and Development



..... Institution



..... About

KIRDI is a national research institution established in 1979 under the Science and Technology Ac Cap. 250 of the Laws of Kenya (now repealed and replaced by the Science, Technology & Innovation Act, 2013) and mandated to undertake multidisciplinary research and development in industrial and allied technologies including; Mechanical Engineering, Energy and Power Resources, Leather Technologies, Textile Technology, Industrial Chemistry Environment, Chemical Engineering, Electrical Engineering, Food Technology, Ceramics and Clay Technologies, Information Communication & Technology (ICT) and Mining.



..... Where to find them

<https://kirdi.go.ke/>

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[www.kenyabusinessregulatoryguide.com](http://www.kenyabusinessregulatoryguide.com)